



Communities and Neighbourhoods Scrutiny Board (4)

Time and Date

3.00 pm on Wednesday, 10th February, 2016

Place

Committee Rooms 2 and 3 - Council House, Coventry

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes** (Pages 3 - 6)

a) To agree the minutes of the previous meeting held on 4 November, 2015

b) Matters arising

4. **Waste Services** (Pages 7 - 18)

Briefing Note appended to which is a presentation of the Executive Director of Place

5. **School Crossing Patrols** (Pages 19 - 26)

Briefing Note of the Executive Director of Place

6. **Outstanding Issues**

All outstanding issues have been included in the Work Programme

7. **Work Programme 2015/16** (Pages 27 - 30)

Report of the Scrutiny Co-ordinator

8. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 2 February 2016

Note: The person to contact about the agenda and documents for this meeting is Suzanne Bennett / Gurdip Paddan Tel: 024 7683 3072 / 3075 Email: suzanne.bennett@coventry.gov.uk / gurdip.paddan@coventry.gov.uk

Membership: Councillors , P Akhtar, M Auluck, J Innes, T Khan (Chair), P Male, K Mulhall, B Singh, D Skinner and R Thay

By invitation Councillor R Lancaster, Cabinet Member for Public Services

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us.

Suzanne Bennett/Gurdip Paddan

Telephone: (024) 7683 3237/ (024) 7683 3075

e-mail: Suzanne.bennett@coventry.gov.uk /

Gurdip.Paddan@coventry.gov.uk

Coventry City Council
Minutes of the Meeting of Communities and Neighbourhoods Scrutiny Board (4)
held at 3.00 pm on Wednesday, 4 November 2015

Present:

Members: Councillor T Khan (Chair)
Councillor P Akhtar
Councillor M Auluck
Councillor P Male
Councillor K Mulhall
Councillor B Singh
Councillor D Skinner
Councillor R Thay

Other Members: Councillor F Abbott
Councillor R Lancaster

Employees (by Directorate): C Dear (Chief Executive's Directorate)
V De-Souza (People Directorate)
K Fawcett (Place Directorate)
A Maqsood (Place Directorate)
M McGinty (People Directorate)
M Metcalf (People Directorate)
J Moore (People Directorate)
G Paddan (Resources Directorate)
H Shankster (People Directorate)
A Smith (Resources Directorate)
A West (Resources Directorate)

Apologies: Councillor J Innes

Public Business

13. Declarations of Interest

There were no disclosable pecuniary interests declared.

14. Minutes

The minutes of the Communities and Neighbourhoods Scrutiny Board (4) meeting held on 16 September 2015 were signed as a true record; subject to the inclusion of apologies from Councillor Skinner and with reference to Minute 9 (Twelve Month Implementation Report) the following: ' KPI data, client data to be supplied and information on internal inspections'.

15. Community Development Service - Impact and Priorities

The Scrutiny Board considered a report of the Executive Director of Place on the Community Development Service (CDS) which was established in 2014, following a consultation on the future of neighbourhood working in the City in 2013. As a result of this process £820k was saved. Since its creation a further three posts had been deleted as a contribution towards Council savings requirements.

The same report was due to be considered by the Cabinet Member for Community Development, Cooperatives and Social Enterprise on 20 November 2015 and any comments made by the Scrutiny Board would be considered by the Cabinet Member.

Members questioned officers on a number of issues and responses were provided, matters raised included:

- Number of redundancies within the Council since the budget cuts
- The areas that have been targeted – there are 700 different groups/activities listed on the directory. Reaching the deprived areas
- Sharing experiences and connecting people to self-serve – empowering communities
- A breakdown of usage over a five month period
- Funding and accessing funding with support from the Council and other organisations
- Feedback and evaluating the impact on the organisation; providing data for a better understanding. Demonstrating the success – examples of groups who have benefitted from the community grants

The Scrutiny Board discussed the case studies provided and requested that a briefing note be made available to Members of the Board detailing action that has been taken from the feedback from citizens who have attended the community events.

RESOLVED, that the Scrutiny Board endorses the recommendations to the Cabinet Member for Community Development, Co-operatives and Social Enterprise.

16. **Active Citizens, Strong Communities Strategy: Progress Update and Priorities**

The Scrutiny Board considered a report of the Executive Director of People on Active Citizens, Strong Communities Strategy. The report provided an update on progress made towards making Coventry a 'social enterprise city', which has been supported in principle by the Cabinet Member for Community Development, Co-operatives and Social Enterprise.

The main aim of the report was to consider key learning that has emerged from a number of pilot engagement programmes and other opportunities for strengthening implementation. Members raised questions in respect of the Ignite Programme and the development of an Early Action Resilience Centre, which

would provide a City-wide resource to share learning and support good practices. It was noted that some of the deprived areas were the most active in terms of helping and supporting.

The Scrutiny Board discussed the strategy and questioned officers on the following:

- Opportunities for all groups in the community
- S106 money allocation and bids – e.g. Ignite Programme
- Helping entrepreneurship and growing social enterprise and supporting organisations
- The Council's role as a key facilitator
- Support in affluent areas as well as in areas of deprivation
- The work of the Community Development Service and the Active Citizens, Strong Communities Strategy are very closely linked and it was helpful for the two to be reported together – to maximise opportunities for partnership and networking
- Delivering more for less – following the recent cuts

The Scrutiny Board noted that work has been undertaken across the City to provide support in respect of applications for external funding/bids and web based presence to provide information for the community.

RESOLVED, that the Scrutiny Board endorses the recommendations to the Cabinet Member for Community Development, Co-operatives and Social Enterprise.

17. **Coventry Homefinder Policy - 12 months review**

The Scrutiny Board received a report of the of the Executive Director of Place, which provided an update of the first 12 months of operation of the new Policy, along with analysis of the effects of the changes on the Homefinder Register and the allocation of available properties.

The Coventry Homefinder Policy Review – 12 months from implantation document appended to the report which provided statistical analysis and the effects of the Policy changes. Members sought clarification from officers on the following:

- 10% of properties reserved for current tenants – in future existing tenants to have the opportunity to move whilst also ensuring that those in housing need are prioritised and housing associations would be able to assist their tenants
- Allocation of properties – choices for families in terms of area and size of property
- Assisting customers with IT needs - to enable them to bid for a property
- Impact on homelessness and temporary accommodation. Concern raised on the number of evictions from private sector – global impact
- The night shelter, homelessness and the work of the Salvation Army

- Housing needs of the armed forces

The Board acknowledged the work undertaken and supports the Head of Housing and his Team.

Councillor Thay abstained on recommendation 2, as he is a member of the Whitefriars Housing Group.

RESOLVED, that the Scrutiny Board endorses the recommendations to the Cabinet Member for Community Development, Co-operatives and Social Enterprise.

18. **Outstanding Issues**

The Scrutiny Board noted that all outstanding issues had been included in the Work Programme for the current year.

19. **Communities and Neighbourhoods Scrutiny Board (4) Work Programme**

The Scrutiny Board considered the Work Programme for 2015-16 and noted that the following items had been added:

- 1) Residents' Parking Schemes - March 2016
- 2) Waste collection policy – to be combined with a visit to the recycling plant - January 2016
- 3) School Crossing Patrol – January 2016

Resolved that the items added to the Work Programme be noted and the Christmas Waste collection information to be circulated to Members before Christmas.

20. **Any Other Items of Public Business**

There were no other items of urgent public business.

(Meeting closed at 5.10pm)



Coventry City Council

Briefing note

To: Communities and Neighbourhoods Scrutiny Board (4)

Date: 10 February 2016

Subject: Waste Services

1 Purpose of the Note

1.1 To provide performance information for Waste Services for the year to date.

2 Recommendations

2.1 The Communities and Neighbourhoods Scrutiny Board are recommended to:

- 1) Consider the information contained in the presentation at Appendix 1: Waste Services Presentation
- 2) Identify any recommendations for the appropriate Cabinet Member

3 Information/Background

- 3.1 Members of the Communities and Neighbourhoods Scrutiny Board requested information on performance of Waste Services following Scrutiny Co-ordination Committee's consideration of the Council Plan at their meeting on 13 January 2016.
- 3.2 Detailed performance information can be found in the presentation attached at Appendix 1.
- 3.3 Appendix 1: Waste Services Presentation

Gennie Holmes
Scrutiny Co-ordinator
gennie.holmes@coventry.gov.uk
024 7683 1172


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Waste Services

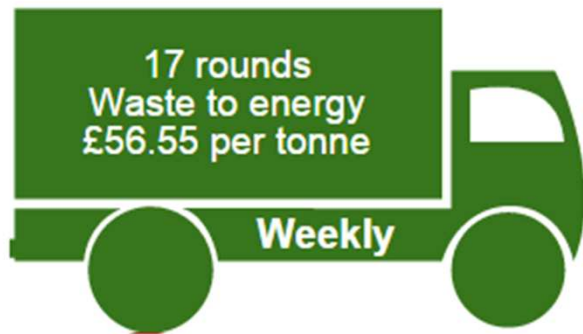
Sarah Elliott and Layla Shannon



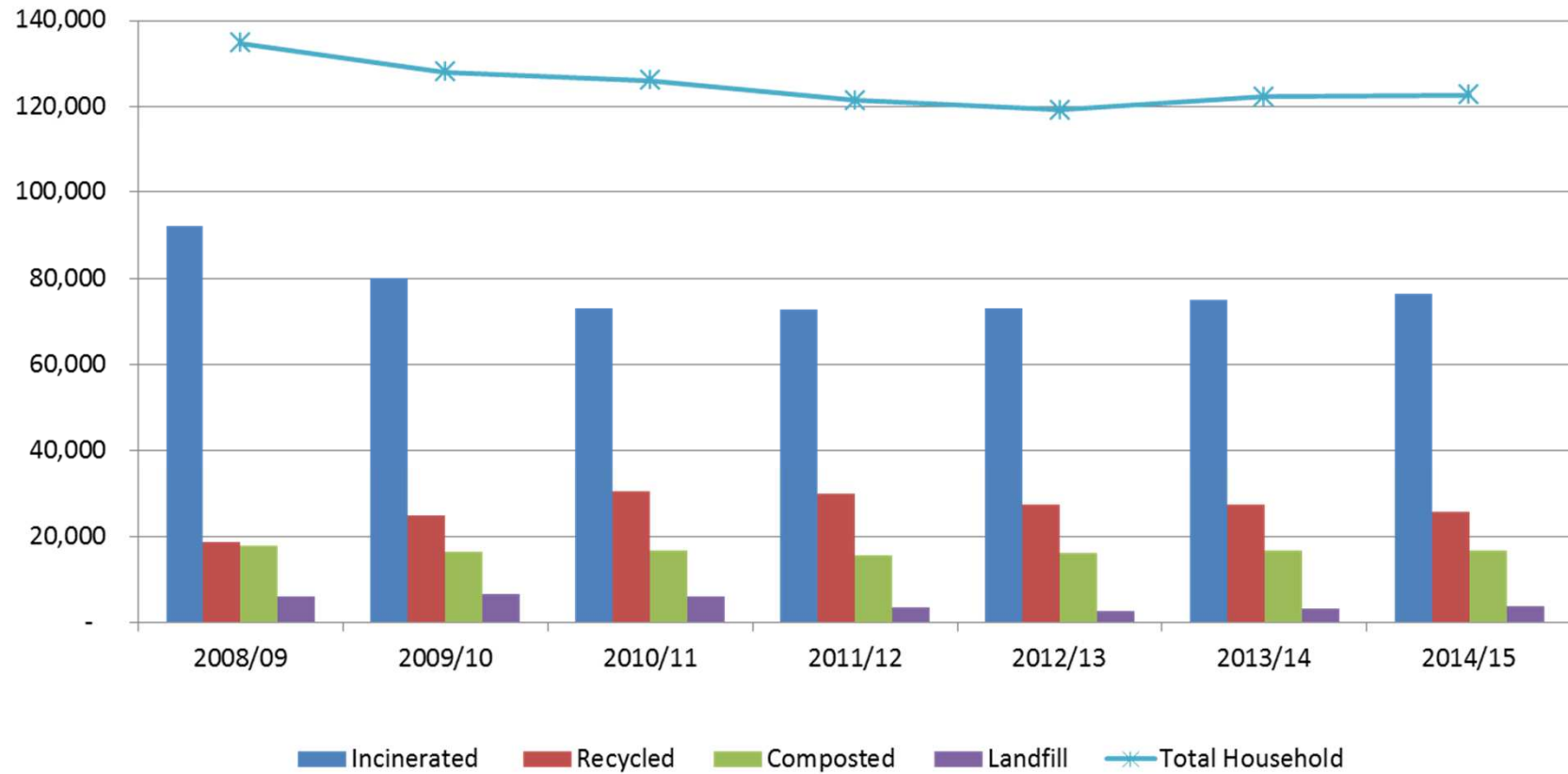
136,550 households
273,100 collections per week
Over 13 million bins emptied a year

£2.13 per HH
per week 

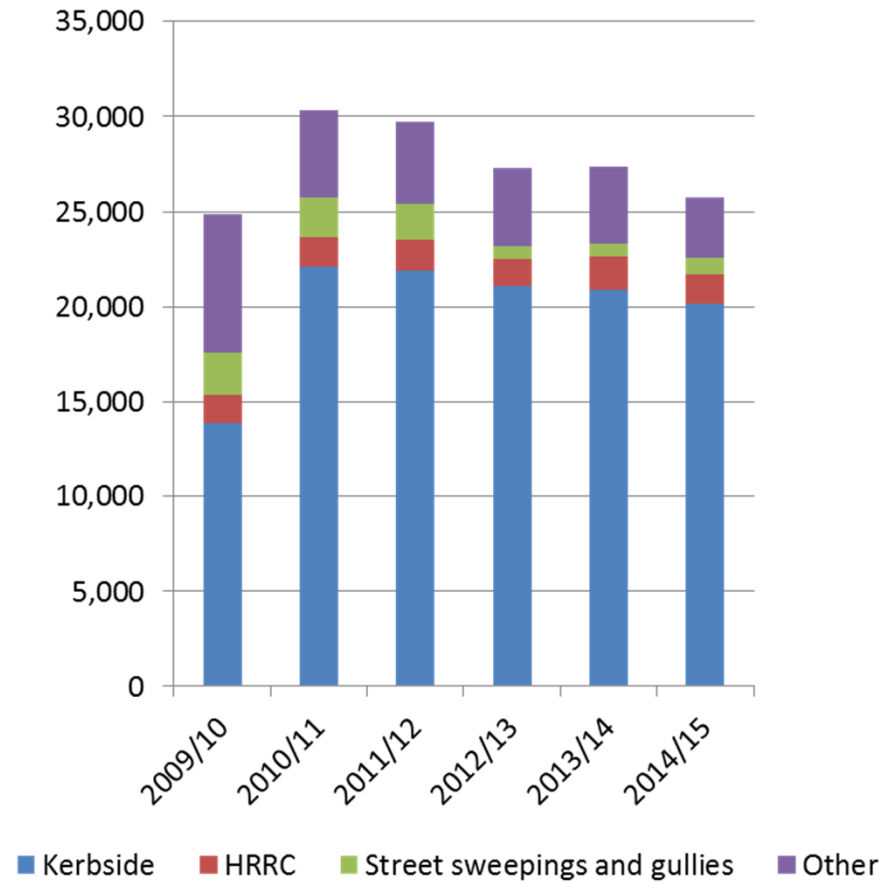
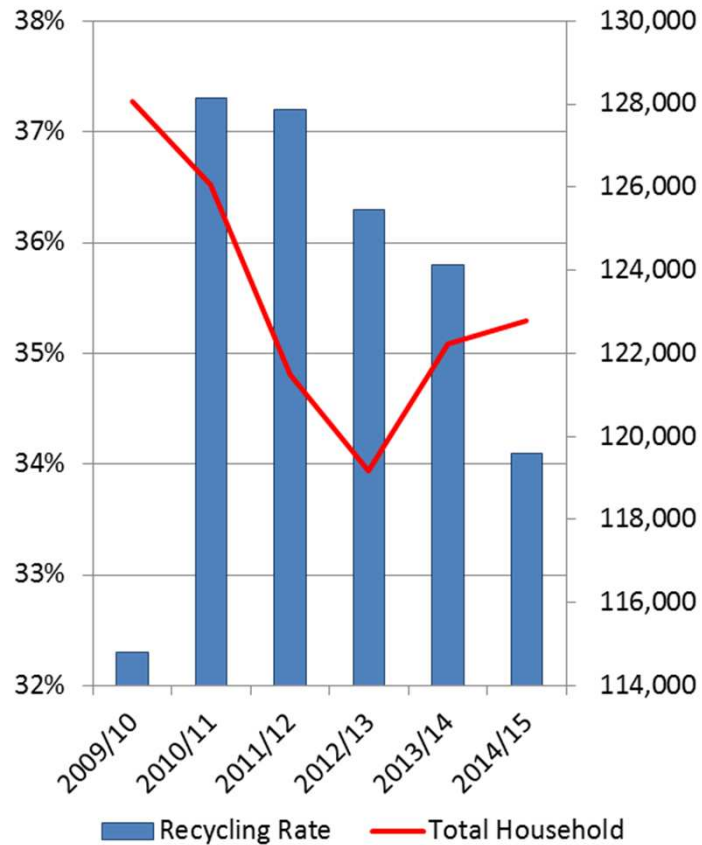
Annual Costs:
Collection £7m
Disposal £8.26m



Tonnages



Recycling Rate



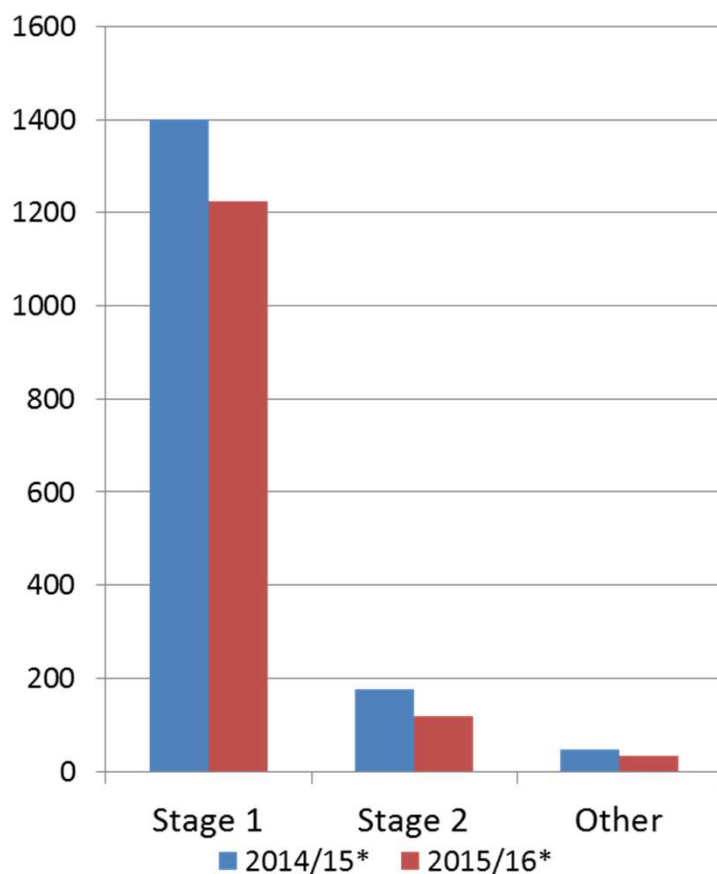
How we compare

Local Authority	Recycling Rate	AWC	Food waste
South Oxfordshire DC	67.3%	Y	Y
Stratford DC	60.3%	Y	Y
Warwick DC	54.8%	Y	Y
North Warwickshire BC	48.7%	Y	Y
Rugby BC	46.0%	Y	Y
Nuneaton and Bedworth BC	44.9%	Y	Y
Solihull MBC	39.8%	N	N
Leicester City Council	34.6%	N	N
Coventry CC	34.1%	N	N
Derby CC	32.9%	N	N
Liverpool City Council	29.6%	N	N
Birmingham CC	26.6%	N	N

Sub-regional neighbours

Large urban authorities

Complaints

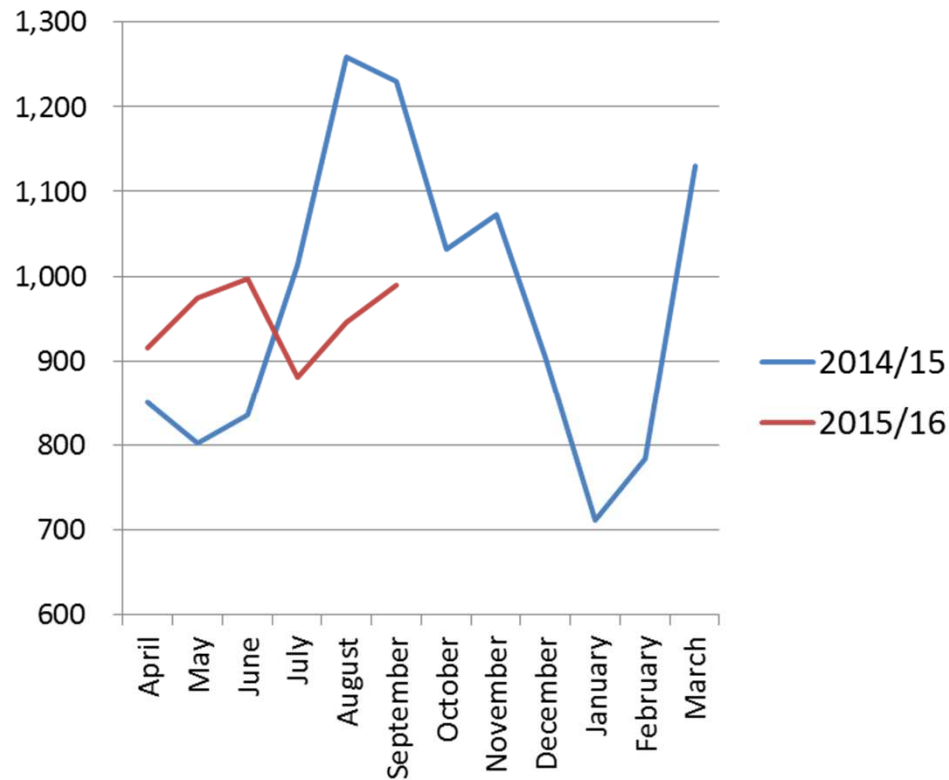


2014/15 **2,398**
2015/16 **1,375**

**April – December
comparison 15%
decline.**

* April to December

Missed Bins



273,100 bins collected per week

On average 158 bins reported as missed a week

Equivalent to 39 bins a day or 0.001 % of all bins

Next Steps

In cab technology

Live reporting

Enable to address issues with crews

Better communication with contact centre and residents



Contamination tags

Better communication with residents



Coventry Recycling Club



- Incentive scheme launched 2015 as a tool to improve recycling through education and rewards
- Fully funded by the Department for Communities and Local Government
- Club has 1700 members
- 9 local charities and groups supported so far
- Series of educational games, suitable for all ages
- Recycling Champions door knocking problem areas and reviewing requests for additional bins
- Funded Coventry University to cut down on waste on streets, on campus activities and currently developing a mobile phone app and Work starts soon in schools
- Working with garden organic to deliver composting training
- Partnership with Emmaus, a homelessness charity, to reduce waste
- Partnership with Coventry City Mission to reuse unwanted bikes



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Coventry City Council

Briefing note

To
Communities and Neighbourhoods Scrutiny Board (4)

Date
10th February 2016

Subject
School Crossing Patrols

1 Purpose of the Note

- 1.1 To provide the Communities and Neighbourhoods Scrutiny Board (4) with an overview of the School Crossing Patrol service in Coventry, including an outline of recent service changes.

2 Recommendations

- 2.1 The Communities and Neighbourhoods Scrutiny Board is recommended to note the contents of this paper and make any recommendations for further consideration by the Cabinet Member for Public Services.

3 Information/Background

3.1 Legislative Framework

- 3.1.1 School Crossing Patrols (referred to in this briefing note as SCPs) were first established in the 1950's following the School Crossing Patrol Act 1953. The legislation was amended by the Road Traffic Regulation Act 1984, which contained powers to appoint SCPs to help children cross the road on their way to and from school, or from one part of the school to another, between the hours of 8.00am and 5.30pm only. The 1984 Regulations were further amended by the Transport Act 2000 to allow SCPs to operate at any such times as the Authority thinks fit, including outside the hours of 8.00am and 5.30pm, to help anyone cross the road, whether child or adult.
- 3.1.2 SCPs can only be appointed by an "Appropriate Authority", usually the local highway authority. In essence, the law gives an SCP wearing the uniform approved by the Secretary of State and displaying a prescribed sign (hence the phrase "lollipop man/woman"), the power to require a driver to stop.
- 3.1.3 Whilst Coventry City Council, as an Appropriate Authority, has the powers to appoint SCPs, it does not have a statutory duty to do so. The provision of a School Crossing Patrol service is therefore discretionary.
- 3.1.4 Some parents mistakenly believe that the Council assumes responsibility for safety of their children on their whole journey to and from school when it provides an SCP or even

in some cases when an SCP is not provided. This is a misconception as the responsibility for ensuring the safety of children travelling to and from school is a parental one.

3.2 School Crossing Patrols in Coventry

3.2.1 Historically there has been anything up to 147 authorised SCP sites in the city at one time or another since the 1950's. The majority of these sites had been authorised using a national criteria which assessed the need for the site based on the numbers of children crossing the road and vehicles passing at that time.

3.2.2 In more recent years, up to the point where the service was reviewed in 2015, the number of established sites had reduced down to 82 with only 57 of those sites actually operating with a SCP. In addition to the 57 patrolled sites prior to the review, a further 5 Standby SCPs were employed to act as cover in the case of sickness and other short term absences. The reason for the reduction in site numbers over the years is down to several factors including; sites no longer meeting the criteria, zebra or traffic light controlled crossings having been installed and difficulties in filling vacancies.

3.3 Service Review

3.3.1 The Council is facing unprecedented financial challenges following on-going cuts to funding by central government. In 2014, as part of a response to this challenge, a service review was undertaken in order to achieve savings of £300,000 per year within the School Crossing Patrol budget. This effectively meant that in future years the service would have to be self-financing.

3.3.2 In the second half of 2014, extensive engagement with the city's primary schools began; this included meetings and presentations to the Primary Head Teachers Steering Group and individual consultation with each school to develop proposals to enable the Council to continue to provide a School Crossing Patrol service. The original plan was for individual schools to take on the responsibility for providing their own SCPs, with the Council being involved only to ensure the correct training and recruitment processes were followed as the law requires. This idea was rejected because schools had concerns about the public liability issues that such a plan would entail. An alternative proposal was then agreed whereby if schools wanted to retain the SCP(s) connected to their school then the school would buy-in the service direct from the Council. By doing so it removed the liability from the school as the service would remain with the Council.

In January 2015, the proposals were formally approved by Cabinet and Full Council through the 2015/16 Budget Report in February 2015

3.3.3 Including overheads, the cost to the Council of providing each SCP is in the region of £5,000 per year. In order to make it as easy as possible for schools to make the transition the Council agreed to subsidise the cost for the first two financial years. The subsidy meant that the cost per SCP would be capped at £2,500 in 2015/16 increasing to £4,800 in 2016/17. Participating schools would only be required to pay the full cost of providing a SCP from 2017/18 onwards.

3.3.4 During 2015, schools were given the opportunity to buy-in the service on these terms. It was made clear to them at the outset that any SCP sites that schools chose not to fund would be deleted. At the conclusion of this process, of the 82 established SCP sites throughout the city, schools initially agreed to fund a total of 41 of them and Service Level Agreements between the Council and individual schools were signed. (A school has since given notice to withdraw funding for one of their patrols bringing the current total of SCP sites to 40). In addition, the 5 Standby SCP posts were retained.

- 3.3.5 To effect this change consultation took place with employees in the School Crossing Patrol service during the second half of 2015. To avoid compulsory redundancies affected staff were offered the option of re-deployment to any of the remaining vacant SCP sites. For those sites to be deleted the staff and schools affected were given notice that the service would cease at the end of the autumn term on 18th December 2015. The Council will therefore commence changing for the service from the start of the new term in January 2016.
- 3.3.6 To help address any ongoing safety concerns a site specific risk assessment has been undertaken at all deleted sites. The outcome of the risk assessment process will be used to guide the justification for the introduction of any additional measures such as warning signs, road markings or enhanced crossing facilities.
- 3.3.7 Whilst the level of SCP sites in the new service currently stands at 40 this number is likely to fluctuate for one of two reasons. Firstly, under the terms of the SLA schools may terminate the agreement by giving the Council three months' notice. Equally schools may also opt to buy in the service from the Council should they chose to and SCPs will be recruited and deployed to new sites as quickly as possible.
- 3.3.8 Appendix A contains a list of the SCP sites that schools are funding and so will continue whilst Appendix B contains a list of the sites that schools have chosen not to fund and therefore have been deleted.

3.4 Summary

- 3.4.1 Government cuts have brought about the need to think differently about how the School Crossing Patrol service in Coventry is provided. Following the outcome of consultation with schools, the future service now involves schools buying-in the service from the Council to fund the SCP attached to their school. The costs are being subsidised for the first two years to help schools make this transition to the new arrangements.
- 3.4.2 Whilst every effort will be made to address any ongoing safety concerns at deleted sites, the responsibility for ensuring the safety of children travelling to and from school is, and must remain, a parental one.

Paul Boulton

Head of Traffic and Transportation

Place Directorate

paul.boulton@coventry.gov.uk

024 7683 3479

APPENDIX A

Location of School Crossing Patrol sites currently being funded by Schools

Site No.	School(s)	Location
6	Alderman's Green School	Alderman's Green Road o/s of school
20	Whitmore Park School	Beake Ave/Rylston Avenue
38	Stoke School	Dane Road o/s no11
41	Manor Park School	Daventry Road/Ulverscroft Road
45	Moathouse School/St Patrick's School	Deedmore Road/Wexford Road
49	Southfields School	East St o/s school
55	Coundon School	Forfield Road outside school
61	Stoke Heath School	Heath Crescent/Ox Close
66	Eastern Green School/ St Andrew's Infant School	Hockley Lane/Upper Eastern Green Ln (Site vacant from 18/12/15)
69	Coundon Court Secondary/ Hollyfast School	Hollyfast Road o/s school
73	Gosford Park School	Humber Road/Humber Avenue
84	Moseley School	Moseley Avenue outside school
86	St Laurence's School	Old Church Rd o/s school
87	Parkgate School	Parkgate Road outside school
97	Potters Green School	Ringwood Highway outside school
101	Willenhall School	St James Lane o/s school
104	John Shelton School	St Luke's Road/Hen Lane
108	Courthouse Green School	Sewell Highway/Pendenis Close
113	John Gulson School	Stoney Stanton Road/Eagle Street
114	Frederick Bird School	Swan Lane outside school
118	Richard Lee School	The Drive/St Ives Rd
124	Stoke School	Walsgrave Rd/Briton Rd
133	Henley Green School/ Wyken Croft School	Wyken Croft outside of Henley Green school
137	Joseph Cash School	Kingfield Road/Marion Road
139	Sowe Valley School	Princethorpe Way o/s school (Site vacant)
142	Sacred Heart School	Brays Lane o/s school
143	St John Fisher School	Torcross Ave/Kineton Road
154	Keresley Grange School	Bennetts Road South (Site vacant)
158	Good Shepherd School	Proffitt Avenue/Dudley Street
159	Park Hill School	Parkhill Dr/Lower Eastern Green Lane
160	Park Hill School	Lower Eastern Green Ln outside school
168	Keresley Newlands School	Bennetts Road/Howatt Road

177	Grangehurst School	Jackers Road/Anderton Road
179	Finham Park Secondary School	A45 Kenpas Highway at Bathway Rd
180	Finham Park Secondary School	Bathway Road/Kenpas Highway (A45)
181	Holbrook School	Lythalls Lane/King George's Avenue
182	Howes School	Dillotford Avenue/Palermo Avenue (Site vacant)
184	Earlsdon School/Hearsall School	Broomfield Road/Beaudesert Road
185	Manor Park School	Ulverscroft Rd o/s school (Site vacant)
197	Whitmore Park School	Halford Lane o/s school

APPENDIX B

Location of deleted School Crossing Patrol sites not funded by Schools

Site No.	School(s)	Location
9	Allesley Hall School St Christopher School St John's School	Allesley Old Road outside of school
11	Ravensdale School St John Fisher School Stoke Park School	Ansty Road/Wykeley Road
11A	Ravensdale School St John Fisher School Stoke Park School	Ansty Road/Mellowdew Road
12	Walsgrave School	Ansty Road/Woodway Lane <i>(Site previously vacant)</i>
23	Gosford Park School Sacred Heart School	Binley Road/Kingsway
29	Holbrook School	Burnaby Road/Holbrook Lane <i>(Site previously vacant)</i>
33	Hill Farm School St Augustine's School	Cheveral Avenue/Foster Road <i>(Site previously vacant)</i>
34	Stoke School Sacred Heart School	Clay Lane/Stoke Row
37	Clifton Street/Dysart Close	Clifton Street/Dysart Close
58	Finham Primary School	Green Lane/Daleway Road
60	All Soul's School Earlsdon School Hearsall School	Hearsall Avenue/Queensland Avenue
63	Henley Green School Wyken Croft School	Henley Road/Wyken Croft <i>(Site previously vacant)</i>
65	Ravensdale School Richard Lee School St Gregory's School	Hipswell Highway/The Drive
67	Holy Family School John Shelton School Parkgate School	Holbrook Lane/Parkgate Road
88	Southfields School	Paynes Lane/Britannia St
100	Hill Farm School St Augustine's School	Radford Road/Heathcote Street <i>(Site previously vacant)</i>
115	Frederick Bird School St mary and St Benedict School	Swan Lane/Harnall Lane <i>(Site previously vacant)</i>
117	Templars School	Templar Av o/s school <i>(Site previously vacant)</i>
119	Our Lady of the Assumption Sch	Tile Hill Lane outside school <i>(Site previously vacant)</i>
127	Whoberley Hall School	Wildcroft Rd o/s school <i>(Site previously vacant)</i>
129	Longford School	Windmill Rd o/s school
130	Allesley Hall School	Winsford Avenue o/s of school

Site No.	School(s)	Location
132	St Christopher School	Winsford Ave o/s school (Site previously vacant)
141	Radford School	Sandy Lane/Caldecote Rd
146	Templars School	Jobs Lane/Lime Tree Ave
148	St John Fisher School Wyken Croft School	Sewall Highway/Wyken Ave (Site previously vacant)
149	St Christopher's School	Glendower Ave/Brookside Ave (Site previously vacant)
151	St John Fisher School Wyken Croft School	Sewall Highway/Torcross Ave
155	Charter School	Wolfe Road/Kele Road
161	Alderman's Green School	Eburne Rd near school side entrance
166	Richard Lee School St Gregory's School Ravensdale School	Longfellow Road/Mellowdew Road
169	Manor Park School	Brightwalton Rd/Quinton Park (Site previously vacant)
171	Stoke School	Briton Road o/s school (Site previously vacant)
186	Hollyfast School Christ the King School	Scots Lane/Christchurch Road
188	Limbrick Wood School Mount Nod School Tile Hill Wood School Woodlands Academy	Jobs Lane/Fir Tree Avenue
190	Whitmore Park School	Burnaby Road/Sadler Road
191	Caludon Castle School	Belgrave Road/St Ives Road (Site previously vacant)
193	Grange Farm School St Thomas More School	Leamington Road/Thirsk Rd
194	Pattison College Sacred Heart School	Binley Rd/Bulls Head Lane
195	Christ the King School	Scots Lane outside school
198	Manor Park School St Thomas More School	The Chesils/Arundel Rd (Site previously vacant)
199	Stivichall School	Green Lane North o/s school

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Agenda Item 7

Last updated 29/1/16

Communities & Neighbourhoods Scrutiny Board (4) Work Programme 2015/16

8 July 2015
City of Culture
16 September 2015
Homelessness Service
4 November 2015
Coventry Homefinder Choice Based Lettings Policy
Community Activity Directory
Active Citizens, Strong Communities Strategy: Coventry's Asset Based Working Strategy Implementation Plan
10 February 2016
Waste collection policy and performance
School Crossing Patrols
9 March 2016
Policy for implementation and future management of residents parking schemes.
Community Grants
20 April 2016
To be identified
Dates to be Determined
Delivering Early Action Neighbourhood Bid
Fly-tipping
Pothole strategy – reactive maintenance procedure
Municipal Year 16-17
Progress on the implementation of supported accommodation and floating support for homeless service users and ex-offenders (Salvation Army)
Progress on the Highway Asset Management Policy and Strategy
Implications of Housing Policy changes in London and subsequent influence on housing stock in Coventry

Date	Title	Detail	Cabinet Member/ Lead Officer	Source	Outcomes
8 July 2015	City of Culture	A briefing note with the current position and future plans for the bid for UK City of Culture 20121	David Nuttal Cllr Abbott	Informal meeting 17/6/15	
16 September 2015	Homelessness Service	Report back on the performance of the new service implemented in April 2014 run by the Salvation Army	Cllr Abbott / Ayaz Maqsood	Cabinet Member	
4 November 2015	Coventry Homefinder Choice Based Lettings Policy	Report back on the impacts of the policy, following on from the first full year implementation.	Cllr Abbott/ Adrienne Bellingeri Anthea Smith Kimberly Fawcett	SB3 19th March 2014	
	Active Citizens, Strong Communities Strategy: Coventry's Asset Based Working Strategy Implementation Plan	To consider progress on the Asset Based working strategy	Valerie De-Souza Michelle McGinty Helen Shankster Cllr Abbott		
	Community Activity Directory	The Board were requested by SB5 to consider how the Community Development Team works in the neighbourhoods, with particular reference to the hard to reach and disadvantaged communities and individuals, and how support is offered to the most vulnerable.	Pete Fahy Michelle McGinty Cllr Abbott	SB5 1/7/15	
10 February 2016	Waste collection policy and performance – combined with a visit to the recycling plant	To consider what should be included in the development of a waste collection policy, including recycling. Also to include performance issues.	Andrew Walster Cllr Lancaster	Informal meeting 17/6/15	
	School Crossing	To look in more detail at those	Paul Boulton	Informal	

Date	Title	Detail	Cabinet Member/ Lead Officer	Source	Outcomes
	Patrols	schools that have chosen to retain their crossing patrol and those schools where there will be none.	Colin Knight Cllr Lancaster	meeting 17/6/15	
9 March 2016	Policy for implementation and future management of residents parking schemes.	To look in more detail at proposals for a policy on how to implement and manage residents parking schemes.	Jonathan Hagan Colin Knight Cllr Lancaster	Informal meeting 17/6/15	
	Community Grants	Looking at the impact of the Community Grants programme.	Michelle McGinty Cllr Abbott Cllr A Khan		
20 April 2016					
Dates to be determined	Delivering Early Action Neighbourhood Bid		Helen Shankster Cllr Abbott		
	Fly-tipping	Members would like to know what is being done to address the increase in fly-tipping and concern from residents.		Chairs meeting 20/5/15	
	Pothole strategy – reactive maintenance procedure	To look in more detail at a Pothole Strategy for the city. Combine with highways asset management strategy.	Colin Knight Cllr Lancaster	Informal meeting 17/6/15	
Municipal Year 16-17	Progress on the implementation of supported accommodation and floating support for homeless service	At her Cabinet member meeting on 13 th Nov 15 the Cabinet member requested that a further progress report be submitted to Scrutiny so she can consider their comments.	Cllr Abbott	CM meeting 13/11/15	

Date	Title	Detail	Cabinet Member/ Lead Officer	Source	Outcomes
	users and ex-offenders (Salvation Army)				
	Progress on the Highway Asset Management Policy and Strategy	Following approval at Cabinet on 5 th January Members requested progress on implementing the strategy and policy and whether the Council is meeting the requirements for funding. 6 months. To include information on pot hole actions.	Neil Cowper Cllr Lancaster	SB3 16/10/15	
	Implications of Housing Policy changes in London and subsequent influence on housing stock in Coventry	To look at the implications of changes to housing benefit which is leading to London Councils looking to house tenants outside of London and the Home Counties.	Mark Andrews	Meeting 16.09.15	